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Questions and Answers on  
Higher Education

Jen-min Chiao-yu (People's  
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DISTINCTION AS TO SPHERE OF JURISDICTION AND LIMIT OF AUTHORITY

SUMMARY

The three questions asked regarding various aspects of higher education were submitted by Ai Chuan-shan of the Shantung School of Public Administration and were answered by the magazine on the basis of regulations governing higher education established by the Ministry of Education.

(1) Are there any differences in the ~~scope~~ <sup>range</sup> and limitation of educational work of the chairman of educational affairs, (the administrator), chairman of educational activities (dean), and the chairman of educational leadership (dean of faculties.)?

According to Regulation # 22 governing higher education the duties of all three are to guide ~~and~~ the teaching and research activities of an academic and scientific nature in the universities and special schools. The immediate situation in higher education is still confused; organization and administration of higher education is not unified, and the very mix-up in these three terms is evidence of this confusion. Hereafter the regulations should be followed and unification take place gradually.

(2) What is the relationship between <sup>the</sup> various departments of the university and the general affairs department. According to the regulations of the Ministry of Education, the department <sup>s</sup> constitute the basic foundation of universities and special schools. The departmental chairman is the administrative officer of his department and oversees the general affairs department which is responsible for such duties as student registration, recording of student grades and other administrative functions.

(3) What are the practical duties of the general affairs department and the <sup>educational</sup> ~~general~~ affairs section? Since the <sup>educational</sup> ~~general~~ affairs sections of various special schools and universities are organized differently, their duties vary in each respect.

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Five duties are listed by the People's University for the guidance of the educational section of the educational affairs department for guidance and for study and determination of specific duties by each institution according to their local conditions. They are:

- (A) Arrange the curriculum; (B) Coordinate the faculty and assist the teachers in solving some of their classroom problems,
- (C) Understand the educational situation and report it to the Educational Affairs Department, (D) Keep a record of students' grades, (E) Control the distribution of educational materials and classroom facilities.